BERNERA COMMUNITY ASSOCIATION

Bernera Community Centre
Breaclete
Great Bernera
Isle of Lewis
HS2 9LT

MINUTES OF MEETING HELD ON WEDNESDAY 9th SEPTEMBER 2026

CHAIR:	Norma Macleod
TREASURER:	Position Vacant
MINUTE SECRETARY:	Carolyn Prosser
COMMITTEE MEMBERS:	Callum Macaulay, Careen MacLennan (co-opted), Catherine Macaulay, Chrissie Macdonald, Detta Macleod, Ella Macaulay Fraser, Glynis Davis, Jess Macaulay, John Latimir, Karina Macaulay and Matt Locke
BCA ADMINISTRATOR	Victoria Rudge
IN ATTENDANCE:	Norma Macleod, Chrisetta Macleod, Karina Macaulay, Chrissie MacDonald, John Latimir, Mark Jones, Glynis Davis and John Lattimir, Helen Strong.

In Carolyn's absence, Karina minuted tonight's meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Jess Macaulay, Careen Maclennan, Carolyn Prosser, Catherine MacAulay, Ella MacAulay Fraser, and Matt Locke.

2. APPROVAL OF MINUTES AND MATTERS ARISING

Minutes of the BCA Meeting dated 5th August 2026 were approved (proposed by Glynis and seconded by Chrissie).

3. FINANCE

Fundraising account was discussed.

A number of actions were approved under this section:

1. Funds to be transferred to BCA Virgin Money Account
2. Bank migration action list.
3. Kath to contact SCIO accountant for advice.
4. New zettle account to be set up.
5. New email for zettle BerneraPOS@gmail.com.
6. Café staff to go onto payroll.
7. Add another user for Xero for security purposes.
8. Broadband for fuel pump change account details.
9. Bring Fixed asset lists up to date.
10. Once Trial is over if funds are left, reimburse the Trust legal fees.

GIFT AID: An application for the BCA to be registered with Gift Aid has been made. On-going with an update to be given at the next meeting.

4. REPORTS

(a) **SECURITY CAMERAS FOR COMMUNITY HALL**: Café one installed, still to be switched on.

(b) **POLY TUNNEL**: Preparation works still required before the new sheeting can be put on. On-going

(c) **PLAYPARK EQUIPMENT**: Work continues on this with decisions to be made on where the equipment will go. Mark Jones working with local Dads on this initiative.

5. BERNERA BULLETIN/FUTURE EVENT ARRANGEMENTS

- **RACE NIGHT:** Saturday 26 September
- **GUY FAWKES/FIREWORKS**: Thursday 5 November
- **BIG BREAKFAST: Saturday** 21 November
- **OVER 60'S CHRISTMAS LUNCH**: Saturday 19 December
- **HOGMANY**: Thursday 31 December

6. PRIDE IN PLACE: 28 folks attended the meeting on 28th August. Closing date for questionnaires 12th September. Jonny Malabar and Vic will look at analysing the info.

7. ANY OTHER BUSINESS

BT - Broad band Callum to sort, at present in Museum name need to change this to be in BCA name on account.

EV POINT – Callum to investigate whether worthwhile continuing with this service at the centre as we are losing money and there is other 'hook ups' on Bernera that are for public use.

ASSETS REGISTER – Mark will update Kath with anything new to add to register.

GAS CHECKS – Vic chasing.

INTERNET - Mark to sort passwords on internet

CAMERA up in Café and Mark sorting for back and front door of centre.

QR CODES -Mark has done laminates for centre with QR codes for payment of toilets for customers approved. A sign is required in the Car Park to advertise this.

THIRD SECTOR BIKE SERVICING – a successful event with 13 Bikes serviced

IT SECURITY – Mark looking at this to ensure secure including different email addresses for admin, finances etc

EVENTS GROUP - Helen has created a focus group for events with Susan Macdonald, Janice Maciver, June Macinnes & Carolyn Prosser they are organising the following, Social Night & Halloween night in October, Social Night & St Andrews Day Ceilidh in November, Craft Xmas Fayre in December. Susan is looking into Wellness Days through NHS funding. Potential dates ;- Valentines, Day Meal, Easter Egg Hunt, 5K Fun Run, 80's Night, Soup & Pudding and Car Boot Sale. Focus group will also look at Merchandise and new ideas.

BACK DROP MURAL FOR THE LARGE HALL: Karina had previously suggested that photos (kindly donated by Sandie Maciver) from the 2024 Bernera Riot Commemorative Walk be turned into a mural to decorate the back wall of the large hall. This suggestion was welcomed and Stuart Sutherland would be asked to quote for such print work. On-going.

EQUALITY AND DIVERSITY TRAINING: Policy approved

FUEL PUMP: Ongoing Mark and Callum to liaise.

COMMUNITY HALL LEAFLET: Vic has worked on this, but Committee Members have not yet had the time to review. On-going

COMMUNITY NOTICE BOARDS: Mark working on notice boards

PROMOTIONAL FLYER: After discussion, it was agreed to have a promotional flyer drawn up for distribution to each local household. On-going.

PHOTOS / FILM for BCA: Thanks to Zoe and Jess.

Meeting closed at 9.40pm.

Next meeting scheduled for 7.30 pm on 14th October