

GBCDT MINUTES

Meeting 03/06/25

Start time 19:10 @ Duth Thob building, Kirkibost

Present: Stuart Nelson, Calum Fraser, Mark Bryant Zoe Macinnes, Iso Macdonald

1) Minutes: Mark approves, Calum seconds.

2) Before AGM:

- The three tasks that must be completed before we hold an AGM:
 - Update the Articles
 - Complete the Audit
 - Reconcile the invoices

-Articles were updated previously, this task is now complete.
- Stuart has completed 4 years of bank invoice reconciliation, the payment ins and outs are now easier to track and search and the information is coming together for Donna at CIB to audit before the AGM.

To do:

- Duth Thob invoices are still to be reconciled.
- Reconciliation of the 4 year cash transactions.
- Handover the invoices and bank statements to Donna at CIB.

-Stuart to go through Dubh Thob information, Iso to go through the 4 year cash information.
- Iso to take the bank statements to Donna at CIB.

3) AGM Delay: Board concerns over post-poned AGM date

- We are conscious that we have overrun the date for the AGM. As a board, we are frustrated with this and are managing to the best of our resources. With limited members it is difficult to find dates for meetings, as if one cannot make it, we do not have enough directors to hold a meeting. We are in the process of completing the three main tasks to address the community's concerns from the previous AGM. Once these are completed, we will schedule an AGM as soon as possible.

4) Website: We had issues with the idea of creating a new, simpler website for the Trust due to access to the original domain and funding allocations, so this has been put on hold until further notice.

- We are going to search for the funding allocation guidelines to ensure we can proceed with a new website without rendering the funding null, and once again get in contact with the original website hosts to try and shut down the trust website that is not hosted by us.
- Helen is happy to assist with the new website with all relevant information and has saved the information from the current trust website.
- Concerns about website traffic to the existing hosts have been addressed and we will ensure when we do have a new website, it will be easily accessible and searchable online.
- The new website will be hosted by the Trust itself and not a third party, and will include sections to upload the minutes and updates from the Trust.

5) Bike insurance: There is a £96 transaction coming from the trust account to Lakka that we believe is bike insurance. There is no email evidence for an insurance policy with Lakka, so this is to be cancelled.

- We are to look into a new insurance policy/waivers for the bikes before we proceed with this.

6) Outstanding invoices:

- Business Stream and Calum Macaulay have been paid their owed invoices from the Trust.
- DTAS and NFU have also been paid.

Meeting concluded 20:20.